

RTQ-00263 Air Quality Monitoring Shelter

Purpose: The purpose of this Request to Qualify (RTQ) will establish a pool of qualified Submitters capable of providing Turn-Key Air Quality Monitoring Shelters for the County. The pool shall remain open for the term of the RTQ, enabling Submitters to qualify at any time after the initial RTQ opening date.

I. Purchasing Instructions:

Award Description

Pre-qualified have been pre-qualified to participate in any subsequent spot market purchase/Request for Quote (RFQ's).

Quotation Directives:

The RFQ should include, at a minimum, language advising pre-qualified Submitters that their bids should take into account of all labor, supervision, material and equipment, permits, and any other items or incidentals. In addition, the RFQ will notify bidders if applicable, of the following: insurance requirements, pre-bid solicitations or site visit, performance security, the scope of services, if the work is to be performed at night or on the week-ends, work completion deadline, method of award, the type of payment, time frames, date for return of response to the County of the RFQ, as well as any additional items.

Pursuant to Section 2-11.1(t) of the County Code, all requests for spot market quotes (RFQ's) are subject to the Code of Silence.

Bid and Local Preference Measures:

All measures below shall be applied in accordance with section 1.44 of Miami-Dade County General Terms and Conditions.

- 10% Bid Preference to Micro Enterprise firms for contracts up to \$100,000.
- 10% Bid Preference to SBE firms for contracts over \$100,000.
- No measures for all RFQ's which are federally funded.
- This RTQ contains no provisions for local preferences.

Term and Renewal:

The pre-qualification pool shall be open and valid for **an eight (8) year period**.

Insurance Requirements:

In any RFQ the insurance requirements shall be detailed and Submitters must provide proof of insurance and it shall be in accordance with the County standard insurance requirements per section 1.21 and 1.22 of the Miami-Dade County General Terms and Conditions, which reads as follows:

Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to the Internal Services Department / Procurement Management Services, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.



RTQ-00263 Air Quality Monitoring Shelter

- B. Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than “**A-**” as to management, and no less than “**Class VII**” as to financial strength by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest “List of All Insurance Companies Authorized or Approved to Do Business in Florida” issued by the State of Florida Department of Financial Services.

NOTE: Certificate Holder Must Read:

MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 2340
MIAMI, FL 33128

- D. The successful Bidder shall provide to the County insurance documents within ten (10) business days after notification of recommendation to award. If the certificate submitted does not include the coverage outlined in the terms and conditions of this solicitation, the successful Bidder shall have an additional five (5) business days to submit a corrected certificate to the County. Failure of the successful Bidder to provide the required insurance documents in the manner and within the timeframes prescribed within (5) business days may result in the bidder being deemed non-responsible and the issuance of a new award recommendation. No work shall be authorized or shall commence under the Contract until the successful Bidder has complied with the foregoing insurance requirements.

II. Awarded Vendors

Vendor Name	FEIN #	Vendor Address	Vendor Contact Information
Consolidated Analytical Systems Inc.	454530654 -01	4014 Spring Grove Ave. Cincinnati, OH 45223	Contact: Meredith Cloran Phone: 513-542-1200 Email: mcloran@cas-en.com
Thermo Environmental Instruments Inc.	042745178-01	27 Forge Parkway Franklin, MA 02038	Ray Lowe Phone: 508-520-0430 Email: orders.aqi@thermofisher.com



ROADMAP

RTQ-00263 Air Quality Monitoring Shelter

V. Event Log

Event Log			
Event	DATE ISSUE D	DESCRIPTION	AGENT
1	9/9/15	Federal and Non-Federal BPO issued	Erin Gore- Morris
2			
3			